

Orange Coast Title Company Testimonial

OCT is among the nation's largest underwritten title companies with over 1,000 employees in 88 offices. The HQ staff is responsible for archiving data from 27 companies in seven states. This is how **Valsa Jacob**, VP/Controller, describes the process before InfiniTek implemented their in-house developed document management system, **ScanDirect Plus**:

"Our processes were very manpower-intensive, taking up a lot of time and \$\$\$\$. There was a tremendous amount of filing of check stubs, invoices, etc. In fact, there was one person on the payroll who did nothing else but filing. And, of course, all of this paper had to be boxed and labeled, bar-coded and hauled off to a special facility filled with filing cabinets where Federal and State policies required that they be kept for seven years. The information was definitely not at your fingertips at all. This was for all 27 companies!

And there were mistakes in filing. Someone had to drive over to the storage facility and start digging through boxes. It was like a blind man looking for a black cat in a dark room, which isn't even there!"

And now....?

*"Well, that person dedicated to filing is no longer on the payroll. We have realized substantial savings by not investing in paper, toner, printers, binders, cabinets, labels, storage, trucks...And the information we need is now instantly available at our fingertips – no more than three clicks away! All processors now have scanners next to their computers and the paper is now shredded! **Needless to say, we are all very happy with this solution!***

And from **Mary Ann Stenske**, Corporate Accounts Payable:

*"In the long run, this new system has just been wonderful! Looking things up is now right at your fingertips. The system was very easy to learn, so there was no learning curve. No more trips to storage to pull a file – if you can find it! Another great feature of the new system is that remote offices also have the capacity to access our **Navision** software directly for their data retrieval, so the HQ staff no longer needs to get involved. We don't have to FAX things to them anymore. **It is hard to imagine ever going back to the old way of doing things!**"*

For further information or to set up a live demo of ScanDirect Plus™ please contact **John Rafanello** or **Mary Williams** at (888) 595-1770 Ext. 301 or email to info@infinitek.biz .